



**Indexes**

**NUMERICAL INDEX OF CAP REGULATIONS, MANUALS, PAMPHLETS AND VISUAL AIDS**

This regulation is a numerical index of regulations, manuals, pamphlets, and visual aids currently in effect by classification, number, date, title, and office of primary responsibility (OPR) at National Headquarters CAP. **Note: Shaded areas identify new or revised material.**

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**2. How to Post Changes to CAP Indexes:**

- a. Conduct an inventory of publications on hand using the index as a guide.
- b. Beside each required publication place a plus sign (+) to show it is on hand, or a minus sign to show it is required and not on file.
- c. Requisition all publications with the minus sign.
- d. Upon receipt of publications, add a vertical stroke to the appropriate minus sign (-) to make a plus sign (+) showing the publication is now in the files.
- e. Upon receipt of a revised publication, annotate the date of that publication in the index.
- f. Upon receipt of a change, add the change and date immediately below the basic publication.
- g. Upon receipt of a new publication, insert the number, date, title of that publication in numerical order and line out publications declared obsolete.
- h. Converted Publications. Upon receipt of this index, change publication number (and references) to the converted number, i.e., change CAPM 50-18 to read "CAPR 52-18".

**3. Saleable Items.** All publications listed in this index are saleable items, unless special distribution is shown for personal use. In addition, publications (including pamphlets) listed as "Purchase Item Only" cannot be distributed free of charge even for official use. Order these publications from the Bookstore, NHQ CAP, 105 S. Hansell St Bldg 714, Maxwell AFB AL 36112-6332. (See "Catalog of Aerospace Education and Training Materials" for prices and order form.)

**4. Replacement Copies.** Units may replace copies of publications per CAPR 5-4, paragraph 6c (except those listed as "Purchase Item Only" or those with a special or limited distribution) by ordering on CAPF 8 (one copy) by mail to:

NHQ CAP/MSAD  
105 S. Hansell St Bldg 714  
Maxwell AFB AL 36112-6332

or FAX to (334) 953-5296

or on the CAP Web Site at [www.caphq.gov](http://www.caphq.gov)

Supersedes CAPR 0-2, 1 July 2000.

OPR: MSA

Distribution: In accordance with CAPR 5-4.

**SECTION A – REGULATIONS AND MANUALS**

<u>Number</u>	<u>Date</u>	<u>Title</u>	<u>OPR</u>
<b>Indexes</b>			
R 0-2	1 Jan 01	Numerical Index of CAP Regulations, Manuals, Pamphlets and Visual Aids	MSA
R 0-9	1 Jan 01	Numerical Index of CAP Forms, Test Materials and Certificates	MSA
<b>Publications Management</b>			
R 5-4	1 Jan 96	Publications and Blank Forms Management	MSA
<b>Administrative Communications</b>			
R 10-1 CI	1 Oct 96 22 Dec 97	Preparing and Processing Correspondence	MSA
R 10-2	10 May 99	Files Maintenance and Records Disposition	MSA
R 10-3	15 Sep 98	Administrative Authorizations	MSA
<b>Organization and Mission - General</b>			
R 20-1	29 May 00	Organization of Civil Air Patrol (Only available at <a href="http://www.capnhq.gov">www.capnhq.gov</a> )	DP
R 20-3	1 May 98	Charters and Other Organization Actions	DP
<b>Personnel Procedures</b>			
R 35-1	1 Dec 94	Assignment and Duty Status	DP
R 35-2	15 Jul 98	Notification Procedures in Case of Death, Injury, or Serious Illness	DP
R 35-3 C1 C2 C3 IMC 90-1	16 Mar 81 1 Jul 83 1 Jul 85 30 Dec 88 1 Mar 90	Membership Termination	DP
R 35-4	15 Oct 98	Overseas Cadet Squadrons (Distributed to Overseas Cadet Squadrons Only; Requisition from DPM)	DPM
R 35-5	1 May 96	CAP Officer and Noncommissioned Officer Appointments and Promotions	DP
R 35-6	15 Jul 99	Aeronautical Ratings, Emergency Services Patch and Badges, and Ground Team Badges	DO
R 35-7	1 Apr 97	Removal of National Commander or National Vice Commander	GC
R 35-8	1 Apr 97	National Appeal Board (Distributed to National Board Members Only; Requisition from GC)	GC
<b>Personnel – General</b>			
R 39-1	1 Feb 89	Nondiscrimination in Federally Assisted Programs	DP
M 39-1	1 Jul 97	Civil Air Patrol Uniform Manual	DPM
M 39-2	1 May 96	Civil Air Patrol Membership	DP
R 39-3	2 Jul 98	Award of CAP Medals, Ribbons, and Certificates	DP
<b>Training</b>			
M 50-1	1 Nov 90	Introduction to Civil Air Patrol (Purchase Item Only)	ETP
R 50-4	1 Nov 93	Test Administration and Security	ETP

<u>Number</u>	<u>Date</u>	<u>Title</u>	<u>OPR</u>
R 50-11	1 Jan 86	Flight Clinics	DOV
R 50-15	1 Feb 96	CAP Operational Missions	DOS
C1	1 May 96		
C2	15 Oct 97		
R 50-17	15 Jul 98	CAP Senior Member Training Program	ETP
C1	15 Oct 99		
M 50-20	1 Mar 88	CAP Model Rocketry Program	ETA
<b>Cadet Programs</b>			
R 52-10	2 Jan 99	CAP Cadet Protection Policy	CP
R 52-16	31 Dec 98	Cadet Program Management	CPC
R 52-18	1 Mar 96	Cadet Physical Fitness Test Manual (Purchase Item Only) (CONVERTED FROM CAPM 50-18)	CP
<b>Operations</b>			
R 55-1	15 Oct 98	CAP Emergency Services Mission Procedures	DOS
C1	23 Nov 98		
C2	5 Oct 99		
<b>Flying</b>			
R 60-1	1 Aug 98	CAP Flight Management	DOV
C1	23 Nov 98		
C2	15 Jul 99		
R 60-2	15 May 00	Safety and Regulatory Compliance–Short-Notice Inspection	DO
<b>Safety</b>			
R 62-1	1 Mar 91	Civil Air Patrol Safety Responsibilities and Procedures	DOR
C1	1 Jul 92		
R 62-2	15 Sep 99	Mishap Reporting and Investigation	DOR
<b>Aircraft Maintenance</b>			
R 66-1	1 Feb 00	Civil Air Patrol Aircraft Maintenance Management	LGM
<b>Supply</b>			
R 67-1	15 Aug 00	Civil Air Patrol Supply Regulation	LGS
M 67-2	1 Jan 90	Civil Air Patrol Aircraft Parts Supply Depot	LGM
R 67-4	1 Mar 93	Acquiring, Reporting, and Disposing of Corporate Aircraft	LGM
<b>Travel</b>			
R 76-1	15 May 97	Travel of Civil Air Patrol Members via Military Aircraft and Use of Military Facilities and Vehicles	DO
<b>Motor Vehicles</b>			
R 77-1	1 Sep 93	Operation and Maintenance of Civil Air Patrol Owned Vehicles	LGT

<u>Number</u>	<u>Date</u>	<u>Title</u>	<u>OPR</u>
<b>Real Estate</b>			
R 87-1	1 Jan 89	Acquiring and Accounting for Real Estate and Facilities for Civil Air Patrol	LGT
<b>Communications - Electronics</b>			
R 100-1 Vol I	1 Aug 96	Communications	DOK
R 100-1 Vol III	21 Aug 00	Radiotelephone Procedures	DOK
<b>Information Technology</b>			
R 110-1	1 Jan 00	Internet Operations	MS
<b>Legal</b>			
R 111-1	1 Nov 93	Qualifications and Duties of Legal Officers	GC
<b>Claims</b>			
R 112-9	1 Dec 92	Claims, Demands, and Legal Actions for or Against the Civil Air Patrol, the Air Force, and the United States	GC
R 112-10	1 Sep 99	Indemnification	GC
<b>Inspection</b>			
R 123-2	1 Sep 99	Complaints	GC
R 123-3	1 Mar 98	Civil Air Patrol Assessment Program	IG
<b>Exchange Service</b>			
R 147-1	10 Feb 86	Army and Air Force Exchange Privileges of Civil Air Patrol Members	DP
<b>Medical</b>			
R 160-1	1 Jun 93	Qualifications and Duties of Medical Officers	DP
R 160-2	3 Jul 89	Authorized Medical Care at Air Force Hospitals	DP
<b>Finance</b>			
R 173-1	1 Jun 98	Financial Procedures and Accounting Report for Units Below Wing Level	FM
R 173-2 C1	1 Apr 99 1 Oct 99	Financial Procedures for CAP Regions and Wings (Not Distributed Below Wing Level)	FM
R 173-3 C1	1 May 96 1 Oct 97	Payment for Civil Air Patrol Support	FM
R 173-4	31 Mar 00	Fund Raising/Donations	GC
<b>History</b>			
R 210-1 C1	1 Apr 91 15 Sep 92	The Civil Air Patrol Historical Program	PA
<b>Chaplain</b>			
R 265-1	15 Apr 99	The Civil Air Patrol Chaplain Service	HC
R 265-2	25 Feb 95	The Covenant and Code of Ethics for Chaplains of the Civil Air Patrol (Request copies from HC)	HC

<u>Number</u>	<u>Date</u>	<u>Title</u>	<u>OPR</u>
<b>Aerospace Education</b>			
R 280-2	2 Jul 98	Civil Air Patrol Aerospace Education Mission	ET
<b>Miscellaneous</b>			
R 900-2	10 Sep 99	Use of Civil Air Patrol Name, Seal, and Emblem; Use, Display and Ceremonial Destruction of the United States Flag and Civil Air Patrol Flags	PA
R 900-3	15 Jul 86	Firearms -Assistance to Law Enforcement Officials	GC
R 900-5	31 Mar 99	The CAP Insurance/Benefits Program	GC
R 900-6 CI	15 Jun 90 1 Jul 91	Hull Self Insurance (HSI)	LGM
R 900-7	30 Jul 99	Vehicle Self Insurance (VSI)	LGT
<b>SECTION B – PAMPHLETS</b>			
P 2	15 Oct 91	CAP ELT/EPIRB Search (Purchase Item Only)	DOS
P 3	2 Jul 90	Guide to Civil Air Patrol Protocol (Purchase Item Only)	PA
P 4	15 Oct 97	How to Start a Civil Air Patrol Unit	DPM
P 5	2 Jul 90	Handbook for CAP Historians (Purchase Item Only)	PA
P 6	1 Jan 91	Civil Air Patrol Oral History Self-Study Guide (Purchase Item Only)	PA
P 7	15 Feb 99	CAP Senior Member Fast Start Handbook (Purchase Item Only)	DP
P 8	2 Jan 00	Unit Test Control Officer ECI Course	ETP
P 15	1 Dec 99	Aerospace Education Officers' Handbook	ETA
P 33-1	1 Dec 93	Cadet Recruiting and Orientation Pamphlet (Request copies from PA)	PA
P 35-1	1 Feb 96	Listing of CAP National Committees, Boards, and Councils (Limited Distribution; Request copies from DP)	DP
P 50-1	1 Feb 94	Commander's Guide (Purchase Item Only)	ETP
P 50-2	2 Jul 00	Civil Air Patrol Core Values	ETP
P 50-3 CI	15 Feb 97 6 Jul 99	CAP Cadet Protection Training Instructor's Guide and Student Material (Request copies from ETP)	ET
P 50-6	1 Mar 97	Cadet Protection Policy and Program for Parents and Leaders (Purchase Item Only)	ET
P 50-8	1 Jul 97	Civil Air Patrol Level I Senior Member Orientation Course (Purchase Item Only)	ETP
P 52-6	15 Apr 99	Cadet Programs – Mentoring (Purchase Item Only)	CPC
P 52-9 VI	15 Aug 98	CAP Cadet Orientation Course - Instructor Guide (Limited Distribution: CAP regions, wings, cadet and composite squadrons) (Purchase Item Only) (CONVERTED FROM CAPP 50-9 V1)	CP
P 52-9 V2	15 Aug 98	CAP Cadet Orientation Course - Student Guide (Limited Distribution: CAP regions, wings, cadet and composite squadrons) (Purchase Item Only) (CONVERTED FROM CAPP 50-9 V2)	CP

<u>Number</u>	<u>Date</u>	<u>Title</u>	<u>OPR</u>
P 52 -9 V3	15 Aug 98	CAP Cadet Orientation Course - Slide Presentation (Limited Distribution: CAP regions, wings, cadet and composite squadrons (Purchase Item Only) (CONVERTED FROM CAPP 50-9 V3)	CP
P 52-14	15 Oct 98	Staff Duty Analysis Guides (Purchase Item Only) (CONVERTED FROM CAPP 14)	CP
P 55	1 Aug 00	Drug Demand Reduction Program FY01-03 (Purchase Item Only)	DOD
P 110-1	1 Dec 96	Federal Statutes Affecting Civil Air Patrol (Limited Distribution; Request copies from GC)	GC
P 151	1 Jan 89	Standards, Customs and Courtesies (Purchase Item Only)	ETP
P 173-2 CI	6 Jan 78 15 Nov 82	Federal Taxes (Purchase Item Only)	GC
P 190-1 Vols I&II	1 May 00	Guide to Civil Air Patrol Public Affairs (Vol I, Chapters 1-8; Vol II, Chapters 9-12)	PA
P 190-2	1 Apr 97	CAP Primer (Purchase Item Only)	PA
P 200	15 May 97	Personnel - Specialty Track Study Guide (Purchase Item Only)	DPP
P 201	15 Jan 00	Public Affairs Officer - Specialty Track Study Guide (Purchase Item Only)	PA
P 202	15 Feb 99	Finance Officer - Specialty Track Study Guide (Purchase Item Only)	FM
P 204	15 Apr 97	Senior Program Officer - Specialty Track Study Guide (Purchase Item Only)	ETP
P 205	1 Aug 96	Administration-Specialty Track Study Guide (Purchase Item Only)	MSA
P 206	1 Mar 90	Logistics Officer - Specialty Track Study Guide (Purchase Item Only)	LG
P 210	1 May 85	Flight Operations Officer - Specialty Track Study Guide (Purchase Item Only)	DOV
P 211	1 Apr 85	Operations Officer - Specialty Track Study Guide (Purchase Item Only)	DOV
P 212	3 Jun 85	Standardization/Evaluation Officer - Specialty Track Study Guide (Purchase Item Only)	DOV
P 213	15 Feb 98	Emergency Services Officer - Specialty Track Study Guide (Purchase Item Only)	DOS
P 214	1 Mar 94	Communications Officer - Specialty Track Study Guide (Purchase Item Only)	DOK
P 215	15 Aug 98	Aerospace Education Officer - 215 Specialty Track Study Guide (Purchase Item Only)	ET
P 216	30 Nov 84	Cadet Program Officer - Specialty Track Study Guide (Purchase Item Only)	CP
P 217	1 Jul 92	Safety Officer- Specialty Track Study Guide (Purchase Item Only)	DOR
P 218	1 Oct 97	Plans and Programs Officer - Specialty Track Study Guide (Purchase Item Only)	XP
P 221	10 Jan 95	The CAP Chaplain - Specialty Track Study Guide (Purchase Item Only)	HC
P 221A	1 Mar 98	Chaplains Helping Chaplains - Specialty Track Study Guide (Purchase Item Only)	HC
P 223	15 Jul 86	Historian - Specialty Track Study Guide (Purchase Item Only)	PA
P 265-1	1 Mar 97	Civil Air Patrol Chaplain Service (Request copies from HC)	HC
P 265-2	1 May 00	CAP Values for Living (Request copies from HC)	HC
P 265-4	15 Apr 94	CAP Chaplain Service Handbook (Request copies from HC)	HC

<u>Number</u>	<u>Date</u>	<u>Title</u>	<u>OPR</u>
<b>SECTION C – BOOKLETS</b>			
B	15 Jan 98	CAP Adverse Membership Actions Handbook (Requisition copies from GC)	GC
B	1 Nov 94	Constitution and Bylaws of the Civil Air Patrol (Purchase Item Only)	GC
B	11 May 95	Legal Officer Handbook (Purchase Item Only)	GC
<b>SECTION D – VISUAL AIDS</b>			
VA 39-1		CAP Grooming Standards	DPP
VA 52-1	31 Dec 98	Civil Air Patrol Cadet Program Achievement Specifications and Awards	CP
VA 52-2	31 Dec 98	Cadet Progress Chart Through Mitchell	CP
VA 52-3	31 Dec 98	Cadet Officer Progress Chart through Spaatz	CP
VA 176	1 Dec 84	Senior Member Progress Chart	ETP
<b>SECTION E – OBSOLETE PUBLICATIONS</b>			
CAPM 67-1	1 Mar 89	Supersedes by CAPR 67-1, 15 Aug 00	
CAPR 100-1 Vol III	31 Mar 00	Superseded by CAPR 100-1 Vol III, 21 Aug 00	
CAPP 11	1 May 82	Rescinded	
CAPP 34	1 May 82	Rescinded	
CAPP 55	1 Jan 98	Superseded by CAPP 55, 1 Aug 00	
CAPP 203	31 Aug 87	Rescinded	